



27

DEPARTMENT OF HUMANITIES & SCIENCES
GOVERNMENT POLYTECHNIC NAYAGARH

Website: www.governmentpolytechnicnayagarh.org, email id: gpnmathnsc2014@gmail.com

No. 53 / GPNYGH&SC/Dtd. 25.09.25

ORDER

The following faculty members are hereby assigned as proctors of students of 1st Semester (2025-26) as listed below.

Sl. No.	Roll No. of students	Branch	Name of the Proctor	Designation of the Proctor
1	1-35	CSE	Ms. Suchana Sarangi	Sr. Lect. Physics
	1-13	CIVIL		
2	14-71	CIVIL	Sri Debi Prasad Tripathy	Lect. Stage-II Mathematics
3	1-49	ELECTRICAL	Smt. Sushrimayee Behera	Lect. Stage-II Physics
4	1-48	MECHANICAL	Dr. Shashibhusan Nayak	Lect. Stage-I English
5	49-70	MECHANICAL	Sri Sunil Kumar Martha	GF Chemistry
	50-70	ELECTRICAL		

The faculty members are required to carry out a mentoring session every month as per the calendar of events (Govt. Polytechnics Nayagarh) which includes the following scope of work.

- 1) Identification of weak students & provide them extra care & facilities.
- 2) Intimation of monthly percentage of attendance to students as well as their parents to avoid any short falls of attendance. Parents' intimation must be through individual text message whose screen shot copy must be kept for future verification.
- 3) Professional Guidance to students.
- 4) Career advancement of students.
- 5) Solve professional issues if any.

In case, any proctor is unable to resolve any issues or in case of any common issues, the matter may be forwarded to the head of the institution for further action.

Sarangi
25.09.25
Sr. Lect.

Humanities & Sciences Dept.
GP, Nayagarh

Memo No. 54 (5) / GPNYGH&SC /dtd. 25.09.25
Copy to person concerned for information & necessary action.

Sarangi
25.09.25
Sr. Lect.

Humanities & Sciences Dept.
GP, Nayagarh

Memo No. 55 / GPNYGH&SC /dtd. 25.09.25
Copy to notice board for information of students.

Sarangi
25.09.25
Sr. Lect.

Humanities & Sciences Dept.
GP, Nayagarh

Memo No. 56 (2) / GPNYGH&SC /dtd. 25.09.25
Copy to Principal /Academic Co-coordinator Government Polytechnic Nayagarh for kind information.

Sarangi
25.09.25
Sr. Lect.

Humanities & Sciences Dept.
GP, Nayagarh

Seen
[Signature]
25.09.25

Seen
[Signature]
04.10.25

Seen
[Signature]
06.10.25

O/C

[Signature]
22.9.25